**Minutes of Meeting #** *10:00am, 13th October 2018, MIT Location*

**Chairperson:**  Kunal

**Minute Taker:** Suraj

**Present:**  Kunal, Suraj

**Apologies:**

**Absent (no apology received):**

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| **Agenda**  **Item** | **Description *– include a heading for each item recorded and a brief summary of the discussion.*** | ***Include the following four points:***   1. ***Action*** 2. ***Person responsible*** 3. ***Date action is to be completed*** |
| 1. | **Appointment of chairperson and recorder**  Kunal was appointed to chair the meeting and Suraj was appointed to take minutes of this meeting. |  |
| 2. | **Discussion on Idea proposal**: We had detailed discussion on developing the educational game for children that will teach them the concept of saving the electricity. We discussed about the functionalities that we can include in our game.  Proposed our idea to Fadi via email and got the approval. | 1. Discussion 2. Suraj, Kunal 3. 13th October |
| 3 | Next Meeting: 14th October 2018, 10:00am |  |
| 4 | Close meeting: 2:00pm, 13th October 2018 |  |